

# 2014 Lehi Celebration Boutique

## Location/Public hours

Wines Park 500 N. Center St.

Wednesday, June 25th  
10:00am – 7:00pm

Thursday, June 26th  
10:00am – 6:00pm

Friday, June 27th  
10:00am- 6:00pm

Saturday, June 28th (optional)  
11:00am – 5:00pm

## Calendar

### April 25th

**\*\*Application Deadline\*\***

### May 9th

Acceptance/declined  
notifications emailed

### May 23th

Booth fees due  
(payment made online during  
week assigned)

### June 6th

Cancellation deadline for full  
refund

### June 16th

Booth assignment and  
detailed info emailed

### June 25th

Vendor check-in/set-up

## Application Process

- Submit an online application
- An email confirmation of acceptance or decline will be sent by May 9th
- In your acceptance notification, you will receive instructions on how to pay your fee online
- Additional detailed information will be sent out as outlined

## Other Activities with Boutique

We have teamed up again with other Lehi Rodeo Week activities. Listed below are activities held in conjunction with the boutique:

- June 25<sup>th</sup> is the popular Family Western BBQ dinner
- June 26<sup>th</sup> in the evening is the Horse Parade
- June 28<sup>th</sup> is Family Fun Day

## Family Fun Day - optional

An optional buy-in for Saturday's Family Fun day on June 28<sup>th</sup> will be offered for those accepted vendors. The fee is an additional \$25.00. 35 booth spaces are available for this day. Detailed instructions on obtaining a spot and payment will be included in acceptance email.

## Frequently Asked Questions

Q.What qualifies my booth for acceptance?

A.The Boutique Committee will review each application on:

- All products must be on hand and available for purchase during event.
- Booths taking future orders only, offering services or informational in nature will not be accepted.
- First-come, first-served basis in each category

Q. If I share a booth with one or more person, do all of us need to apply?

A. No. Please **do not** submit more than one application. Registering applicant will be the one to check-in.

Q. How do I know if I am one of the first 35 vendors for Saturday?

A. These 35 spots are filled on a first-come, first-served basis. The payment website will indicate whether the 35 spot limit has been met.

## Booth Fees

	June 25, June 26, and June 27	Saturday, June 28 (optional buy-in)
Lehi resident or business	\$75	\$25
Non-resident or business	\$75	\$25

\*Booth fees are paid online. Link and detailed instructions will be provided in acceptance email.

## Refund Schedule

Before June 6 <sup>th</sup> : 100%	After June 6 <sup>th</sup> : no refund
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## 2014 Vendor Rules and Regulations

### Rules & Regulations:

I understand my booth must have products on hand to purchase. **NO informational or service oriented booths are allowed.**

I agree to sell only that merchandise which is checked and/or described in the product category of the application. Any unapproved product(s) being sold is not allowed and you will be asked to remove that product(s). If you would like to add or change a product, it is required that **a request in writing be submitted by June 1<sup>st</sup>** for approval by the committee.

I understand that submitting an application does not guarantee me booth space in the Lehi Celebration Boutique.

A booth space is a 10' x 10' space on the grass. **Electricity is not available.** Vendors are to provide their own booth structure, canopy, tarps, tables, chairs etc. Displays must be confined to the booth space and not override into the walkways or the spaces to the side or rear of the booth. Booth spaces are assigned randomly. Assignments must be adhered to and are not transferable. All sales must take place from your assigned booth and not from vehicles, trailers, etc.

Vendors are to occupy their booth at all times during Boutique hours: Wednesday, June 25th: 10:00am-7:00pm; Thursday, June 26th: 10:00am-6:00pm; Friday, June 27th: 10:00am-6:00pm and **optional** Saturday, June 28th: 11:00am-5:00pm. Vendors are required to have booth set-up complete **at least one hour** prior to opening. Take down time is approximately 7:00pm on Wednesday, Thursday and Friday and 5:00pm on Saturday. Booths are required to be stocked and maintained with merchandise during event hours. Vendors who sellout of their product(s) must remain in their booth for the duration of the Lehi Celebration Boutique event. No early take down is permitted. **No show policy:** No refunds will be given if you do not show up the first day of the boutique.

Lehi City is not responsible for monitoring the booths or product for any vendors overnight. Vendors are responsible for the safety of their product.

Vendors are to comply with the Utah State Tax regulations and are responsible for mailing in their own sales tax monies. Utah Tax Commission will register each vendor and provide tax packets.

Lehi Celebration Boutique is not dependent on weather. Fees **will not** be refunded in the event of inclement weather.

Wines Park location: 500 North Center Street, Lehi, UT.